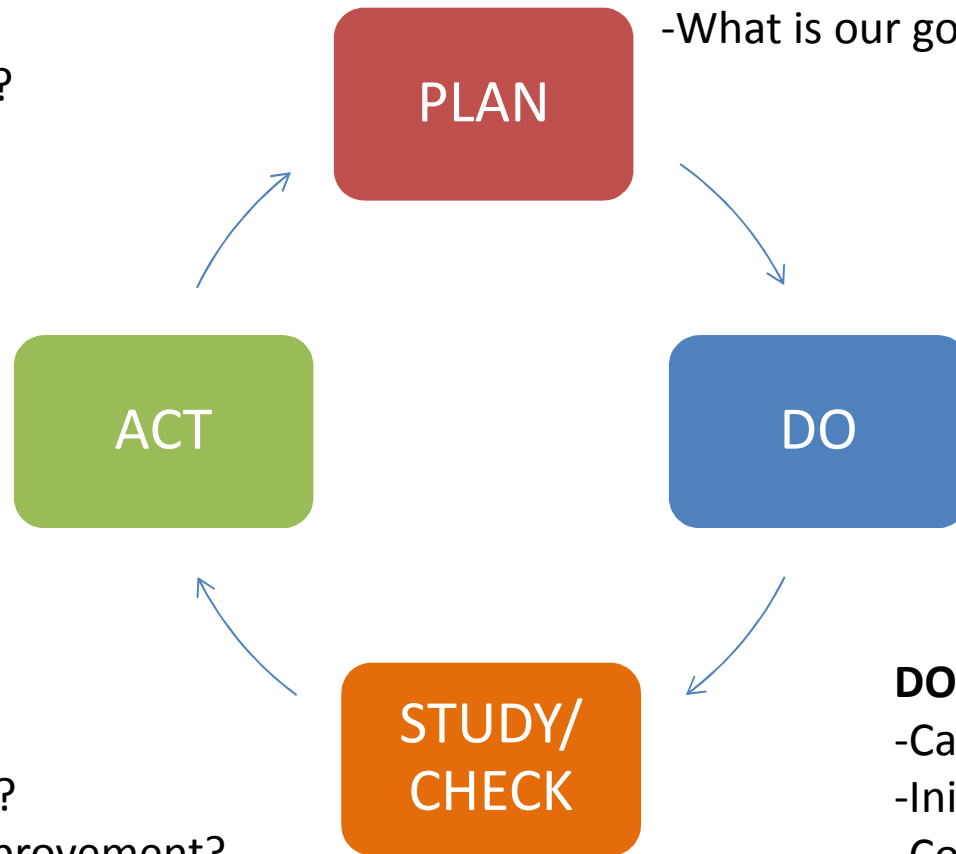


**ACT:**

- What changes should be made to the process?
- Should we readjust and do another cycle?
- Can we standardize?

**PLAN:**

- Assess the current situation
- What is our vision for change?
- What can we realistically accomplish?
- What is our goal?



**STUDY/CHECK:**

- Are we on target?
- Did anything change?
- Is that change an improvement?

**DO:**

- Carry out the plan
- Initiate the intervention
- Collect the data